

## Request Application to Access & Copy Documents Magistrates, Supreme & District Courts, Brisbane Registry

Please fax or e-mail to 07 3220 1677 prior to 3:00pm. Documents will be available for uplift after 9:00am the following day.

Note: Court Files and Original documents may NOT be removed from the registry.

### Details of proceedings:

Please tick which Court your documents are located:

Magistrates Court

Supreme & Districts Court

File No:

Plaintiff/Appellant/Applicant

:

Defendant/Respondent:

### Description of documents required

(E.g. Brisbane District Court Civil Claim No 1/10, RBA Hospital records for Joe Bloggs produced pursuant to subpoena OR tendered as an exhibit on (date) OR document number xxx):


(1) I authorise Law In Order, being the authorised law copier, to inspect and copy the aforementioned material on behalf of the \_\_\_\_\_ (E.g. Plaintiff):

(2). DATE ACCESS GRANTED: \_\_\_\_\_

All documents copied by Law In Order and forwarded to me will be used for the purposes only of the proceedings in which they have been produced to the court.

Except with leave of the Court, I will not, otherwise than for the purpose of the proceedings, divulge, communicate or refer to any person any information obtained from inspection of any document or thing so produce to, and inspected by me, unless it is admitted into evidence in the proceedings.

### Details of person making the request:

Name: \_\_\_\_\_

Firm: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_